




Blackboard Quick Reference Guide

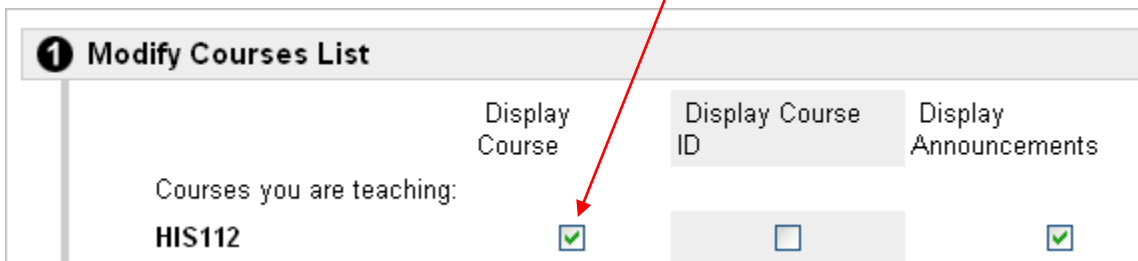
Hiding Courses from View

On the My Institutions page, have you ever wondered how to hide unwanted courses from view? Good news – you can! You can also change other display settings for this page.

Hiding a Course

Step 1: From the My Institution tab, click  under the My Courses area.

Step 2: Under the Modify Courses List area, “uncheck” the box for the course(s) you wish to hide from view.







| | Display Course | Display Course ID | Display Announcements |
|---------------------------|-------------------------------------|--------------------------|-------------------------------------|
| Courses you are teaching: | | | |
| HIS112 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

 You can also choose to turn off the display of the announcements for that course.

Step 3. Click  , then  .

Other Layout Modification Settings

- To turn off the display of a certain area (like Announcements) on the My Institution page, click  .
- To change the layout of the My Institution page or change color scheme, click  .
- To minimize (collapse) a particular area temporarily, click  for that area.

 Although there are many display changes you can make, unfortunately there is no way to prevent the zeroes from showing in the Report Card area (bottom of screen).