




Blackboard Quick Reference Guide

Navigating the Screen

The screenshot shows the Blackboard interface for a course. At the top, there is a navigation bar with 'My Institution', 'Courses', and 'Library Resources'. Below this is a 'Course Menu' with items like 'Announcements', 'Getting Started', 'Syllabus', etc. A 'Tools' section is also visible. The main content area shows an 'Announcements' page with a 'Navigation Path' (Breadcrumbs) at the top: 'QUICK START TEMPLATE (SCC.TEMPLATE.SCHILLING_R) > ANNOUNCEMENTS'. Below the breadcrumbs are view filters: 'VIEW TODAY', 'VIEW LAST 7 DAYS', 'VIEW LAST 30 DAYS', and 'VIEW ALL'. The date 'August 17, 2008 - August 17, 2008' is displayed. The main content area contains an announcement dated 'Mon, Jan 09, 2006' with the text: 'Welcome to the Blackboard Quick Start Template. This course template is just waiting for you to dive in and explore all it has to offer. It provides the opportunity to "quick start" your Blackboard course. Here's how: ... the templates contain pre-identified content areas on the menu. ... displays "re ... content. This information can ... for your use are found under "Getting Started." ... Blackboard "Quick Reference Guides" where you will obtain step-by-step instructions on how to use each of the features in Blackboard. ... Other helpful Faculty resources, including a clip art collection, are provided as well under "My Faculty Only" menu items. ... You may also want to refer to the E-Learning Faculty Resources web site at: <http://www.scottsdalecc.edu/scconline/> ... How can I use this "Quick Start Template"? ... Copy it into your empty course shell when you start to create Blackboard content for the first course.

Callouts in the image identify the following elements:

- Navigation Path ("Breadcrumb Trail")**: Points to the breadcrumb trail at the top of the content area.
- Course Menu**: Points to the vertical menu on the left side of the page.
- Content Frame (currently showing Announcements page)**: Points to the main content area displaying the announcement.
- Tool shortcuts**: Points to the 'Tools' section on the left side of the page.

- **Course Menu:** Provides student/instructor access to course content (collapsible) .
 - **Navigation Path or "Breadcrumb Trail":** Provides "clickable" path showing where you are and where you've been.
 - **Content Frame/Text Box:** Displays content from currently selected Course Menu item.
 - **Tool Shortcuts:** Provides direct access to all communication features or all student course tools with one click.
 - **Course Map:** Displays expandable outline of course content.
 - **Control Panel:** Provides instructor access to all Blackboard functions and content areas.
 - **Refresh/Update Menu:** Updates course menu after changes are made.
 - **Detailed View/Expand Menu:** Displays expandable view of course menu.
-  The **Back** button in your browser frequently can be used to move back a page.